SAMPLE COPY Letter of Invitation

Mr./Mrs: ______________

Title: ______________

Company: ______________

Address: ______________

Country: ______________

Dear Mr./Mrs: ______________

I am pleased to invite you (and confirm your registration) to attend CLEAN PACIFIC 2019 which will be held June 18-20, 2019 at the Hyatt Regency Vancouver.

CLEAN PACIFIC brings together the tight-knit response community in the Western United States and Canada to address spill prevention and response matters pertinent to that region’s environmental sensitivities. It is a must-attend event for those involved in spill prevention and response for oil and hazardous materials in the marine and inland environment. The goal of CLEAN PACIFIC is to deliver a valuable event that covers the most pressing matters in the Western United States and Canada and offer ample time for attendees to network and cultivate the relationships that are crucial to a successful response.

Please note that we are unable to cover the costs of any of the fees related to your participation in the event. Costs related to travel, accommodation, transportation and conference registration will be your own responsibility.

Sincerely,

Dana McClay
Operations Manager
Clean Pacific
(301) 354-1665
dmclay@accessintel.com

Signed: ______________

Date: 2/1/2019

The Immigration, Refugees and Citizenship Canada Special Event Code for this event is: 19CLEA